

DeGroote Experience Fund

Learning Report Guide

The DeGroote Student Experience

The DeGroote Experience Fund (DEF) Committee would like to hear about your experience!

Dean Hassanein often refers to this kind of experience as ‘sticky learning’. In other words, your experience will stick with you and create memories. Ultimately, this learning report should be a summary of what ‘stuck’ with you. It is validating for us that we are supporting a wide range of experiences that help you grow, develop and succeed.

We welcome all photos from your experience! Please know that the DEF Committee may use your photos or take excerpts from these reports when creating our Annual Report, shared with potential donors to secure additional funds for future years’ experiential activities. Please include as much detail to help us continue the life of this fund.

Please Note: A learning report must be completed and submitted by every DEF recipient before the DEF reimbursement process commences.

The DEF Committee is looking for a thoughtful reflection (**minimum 1.5 pages and at least 750 words**) as an acknowledgement of the school’s support, which includes a summary detailing your experience, your top three key learnings, and valued memories. At the end of the report, please provide a short testimonial that you would like to share with the school and fellow students around the value of this experience.

Below are some sample questions to help get you started:

1. What excited you about attending this activity? What were you hoping to gain from attending? Did it provide the learnings anticipated?
2. If this was a case competition, who was on your team? If this was a conference or service trip, who attended/participated in this activity with you?
3. What were some of the key details of the case competition, conference, activity? Examples: What is the history of the competition and general description, dates, location, University or corporate hosts and sponsors, number of schools participating? Was it a global competition/conference, Canadian competition, North American? Describe the conference/activity in detail.
4. The event/agenda of the experience – Example: if it is a case competition, how did it run? How many rounds? For a conference – keynote speeches vs. workshops/breakouts, networking?
5. *For Case Competitions* – What was your standing at the end of the competition? Any thoughts on what DeGroote can learn from this experience to apply to future competitions? In reflection, what did you do well and what would you do differently?
6. *For Conferences* – What are the key ideas or themes you will take away? Best part of the conference? What did you like and not like?
7. *For other activities* – What are your key learnings from this activity? What parts were most memorable?
8. Describe your biggest ‘WOW’ moment. How did it impact you?
9. A testimonial on how was this experiential activity was beneficial to you as a student and what is the value to DeGroote to attend in the future? *If one team submission, please ensure that every member include a personal testimonial statement in the report.*

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Note: It is not required to follow the questions exactly; they are provided as a guide to detail your experience. You are welcome to submit the Learning Report in a journal-type format, for example. Please submit all Learning Reports to def@mcmaster.ca and copy L'naya Russell at russel14@mcmaster.ca. Once approved, your reimbursement will be processed.

Thank you for your learning report submission. DeGroote's leadership team and our donors enjoy reading how the DEF funds support your learning experience at DeGroote.